

## PORTFOLIO HOLDER DECISION RECORD

<b>Portfolio Holder:</b> Councillor S Tierney, Portfolio Holder for Decarbonisation, Communications, ICT, Refuse Collection, Recycling, Street Sweeping, Street Bins and Dog Bins	<b>Service:</b> Environmental Services
<b>Lead Officers:</b> Mark Mathews, Head of Environmental Services, Carol Pilson, Corporate Director and Monitoring Officer	<b>Delegated Power Being Exercised:</b> Part 3, Responsibility for Functions, Table 5, paragraph 10 which permits individual Cabinet members to authorise approve of the Council's acquisition of goods, services and works (whether following a procurement exercise or otherwise) and entry into the associated financial and legal agreements up to a limit of £500,000.
<b>Subject of Decision:</b> Purchase services to provide website integration with back-office systems, including payments, in-cab and finance for refuse, recycling and commercial waste services.	

<b>Decision Taken:</b> The Portfolio Holder for Refuse and Recycling, Parks and Open Spaces has decided to purchase services to provide website integration with back-office systems, including payments, in-cab and finance for refuse, recycling and commercial waste services.  <b>KEY/09OCT25/01</b>  A waiver has been agreed by the Chair of Overview and Scrutiny because of the time limited nature of this issue.  The company who provides the direct debit process, which is directly linked to our website, internal accounts and back-office systems has said they can no longer provide the service with the current system.  To have a realistic chance of making all these changes ahead of the service going on sale again in January 2026, we will need to place orders with contractors immediately for the required development and delivery of solutions.
<b>Reason for the Decision:</b> Withdrawal of existing direct debit service provider with immediate effect.
<b>Alternative Options Considered (if appropriate):</b> To no longer offer direct debit option. This was discounted because 88% of garden waste customers have direct debits in place.
<b>Background/Reports/Information</b> considered and attached: <a href="https://moderngov.fenland.gov.uk/Data/Cabinet/201610201600/Agenda/att6324.pdf">https://moderngov.fenland.gov.uk/Data/Cabinet/201610201600/Agenda/att6324.pdf</a>
<b><u>Legal and Procurement Implications</u></b>  The council has no statutory duty to provide garden waste collections.

**Financial Implications**

Funded from existing budgets with an expectation of medium-term administrative savings for all services.

Portfolio Holder Signature:

Cllr S Tierney, Portfolio Holder for Decarbonisation, Communications, ICT, Refuse Collection, Recycling, Street Sweeping, Street Bins and Dog Bins

Cllr C Boden, Leader of the Council and Portfolio Holder for Finance

Date:

9 October 2025

**Please forward to Democratic Services upon completion**

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**Date copy passed to Democratic Services 14/10/25**

**Implementation Date: 14/10/25  
(if not called-in)  
(Allow 5 clear working days after publication of decision)**

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.